

**SAN LUIS OBISPO COUNTY REGIONAL AIRPORT  
TARMAC DELAY CONTINGENCY PLAN  
SUBMISSION DATE: 5/8/2012  
Revised 6/21/2022**

The San Luis Obispo County Regional Airport has prepared this Emergency Contingency Plan pursuant to §42301 of the FAA Modernization and Reform Act of 2012. Questions regarding this plan can be directed to Courtney Johnson, Director of Airports, comjohnson@co.slo.ca.us. SBP is filing this plan with the Department of Transportation because (1) it is a Primary Non-Hub commercial service airport or (2) this airport may be used by an air carrier described in USC 42301(a)(1) for diversions.

This plan describes how, following excessive tarmac delays and to the extent practicable, SBP will:

- Provide for the deplanement of passengers;
- Provide for the sharing of facilities and make gates available at the airport; and
- Provide a sterile area following excessive tarmac delays for passengers who have not yet cleared United States Customs & Border Protection (CBP).

SBP has facility constraints that limit our ability to accommodate diverted flights and would strongly encourage aircraft operators to contact the airport at (805)788-2000 for prior coordination of diverted flights, except in the case of a declared in-flight emergency.

Specific facility constraints include the following:

- Limited sterile area size;
- No local United States Customs & Border Protection (CBP) for international flights; and
- Limited ground service equipment for aircraft greater in size than a Bombardier CRJ 900

**Airport Information**

Name of Airport:	San Luis Obispo County Regional Airport
Name and title of person preparing the plan:	Courtney Johnson, Director of Airports
Preparer contact number:	(805)788-2000
Preparer contact e-mail:	comjohnson@co.slo.ca.us
Original Date of submission of plan:	5/8/2012
Airport Category:	Primary, Non-Hub

**Contact Information**

In the event of diversion or other irregular operations events, aircraft operators should contact the Airport Duty Manager at (805)788-2000 for assistance.

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**Plan to Provide for the Deplanement of Passengers Following Excessive Tarmac Delays**

Aircraft required to return to the terminal due to excessive tarmac delays may do so at any time. In most cases passengers would be allowed to deplane back into the sterile area. However, due to the limited capacity of the sterile area, it is possible this may not be feasible due to fire code and safety regulations. In cases where there is insufficient space available, resulting from other passengers occupying the sterile area, deplaning passengers would be directed into the non-sterile area of the terminal building which will require re-screening at the security checkpoint.

**Plan to Provide for the Sharing of Facilities and Make Gates Available in an Emergency**

The gates at SBP are under common use and are controlled by the airport. In the event of an emergency and an aircraft is diverted to the airport, the sterile area and boarding gate will be made available for deplaning and/or re-boarding of passengers at the decision of SBP Airport Management.

The sterile area is limited in size in the event passengers must be deplaned. Efforts will be made to avoid placing passengers in a situation where they must be re-screened through the screening checkpoint. However, fire codes and safety regulations may necessitate passengers being directed to the non-sterile/public side of the terminal. In the event a diversion takes place after normal checkpoint operating hours, the Transportation Security Administration will be contacted for assistance in screening passengers for re-boarding.

The availability of ground servicing equipment (GSE) for diverted aircraft are limited. Two boarding bridges, owned by the airport, are available. The airport is primarily equipped to accommodate regional aircraft such as the Embraer ERJ 175, Bombardier CRJ 200, CRJ 700 and CRJ 900. There is limited capability to accommodate Boeing 737 and Airbus A319 aircraft. SBP will provide a list of airlines, ground handlers, fixed base operators and others who may have the necessary equipment and personnel to safely deplane passengers to airlines as soon as practicable after receiving requests from such airlines experiencing excessive tarmac delays at the contact number listed above.

Gate podiums, ticket counters and computer systems are owned, operated and maintained by airlines. Should an airline that does not normally operate at the airport be diverted for unanticipated reasons, coordination with an on-site airline will be required. We direct our common use air carrier users to make facilities available to an air carrier seeking to deplane at a gate to the maximum extent practicable.

**Plan to Provide a Sterile Area for Passengers Who Have Not Cleared United States Customs and Border Protection**

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SBP does not have international passenger processing facilities. Airlines are strongly encouraged to utilize other airports with these services already in place such as Los Angeles, San Francisco or San Jose.

In the event an aircraft is diverted to the SBP, CBP at Los Angeles International Airport would be contacted for assistance. Response time is anticipated to be at least 6 hours.

ACI Jet (FBO) has a large hangar available, if necessary, for passengers to be deplaned. THE AIRPORT WILL COORDINATE WITH CBP AND LAW ENFORCEMENT OFFICIALS TO ESTABLISH THIS AREA AS A SUITABLE STERILE AREA. This will provide a segregated waiting area until such time as CBP is prepared to either screen the passengers or arrange for their continued transportation (in coordination with the airline) to an existing CBP facility.

Restroom facilities are available, however, other amenities such as telephones and food sales/preparation are not. Seating is not stored on site but may be obtained by SBP Airport Management for passengers while they wait.

**Public Access to the Emergency Contingency Plan**

The public may view this contingency plan on the SBP website at <https://www.sloairport.com/rules-regulations/>.